

# Application Guide

## Step-by-step guide to completing an application

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In order to enrol at VSV, the following four tasks must be completed:

### 1. Identify an enrolment category

Students must identify the enrolment category they intend to apply under.

### 2. Complete and submit the online enrolment application form

All students applying to enrol must complete and submit the 2025 online Direct Enrolment Application Form. This will include their subject selection (for Years 9-12), and their medical and residential information. All online referral forms will be sent directly to the referrer by VSV.

### 3. Gather supporting documentation

Different supporting evidence is required, depending on the enrolment category. All online referral forms will be sent directly to the referrer by VSV.

#### All enrolment applications require the necessary supporting documentation:

- Completed online referral forms/evidence** (see the Eligibility Criteria section for information about which referrals/evidence are required). These forms will be sent to the referrer nominated in the application form.
- A copy of the student's Immunisation History Statement from the Australian Immunisation Register** (if enrolling in a Primary Level F-6).
- Medical management plan.** This includes but may not be limited to allergies, anaphylaxis, asthma, diabetes and epilepsy (if relevant).
- A copy of a Parent/Carer Concession or Health Care Card** (if claiming camps, sports and excursion fund, CSEF).

#### New enrolment applications also require:

- A copy of the student's most recent school reports and other academic reports** e.g. NAPLAN report, VCE details transcripts.
- Proof of student's age** (e.g. birth certificate or passport).