

# Application Guide

## Step-by-step guide to completing an application

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In order to enrol at VSV, the following tasks must be completed:

### 1. Identify an enrolment category

Students must identify the enrolment category they intend to apply under.

### 2. Complete the enrolment application form

All students applying need to complete the 2024 online Enrolment Application form. This will include their subject selection (for Years 9-12), and their medical and residential information.

### 3. Gather supporting documentation

Different supporting evidence is required, depending on the enrolment category. **Copies of the Referral forms** can be found at the end of the Enrolment Handbook and are for information purposes only.

**All enrolment applications require the necessary supporting documentation:**

- **Completed Referral Forms/Evidence** (see the Eligibility Criteria section for information about which referrals/evidence are required). These forms will be sent to the referrer nominated in the application form.
- **A copy of the student's Immunisation History Statement from the Australian Immunisation Register** (if enrolling in a Primary Level F-6).
- **Medical management plan.** This includes but may not be limited to allergies, anaphylaxis, asthma, diabetes and epilepsy (if relevant).
- **A copy of a Parent/Carer Concession or Health Care Card** (if claiming camps, sports and excursion fund, CSEF).

**New enrolment applications also require:**

- **A copy of the student's most recent school reports and other academic reports**
- e.g. NAPLAN report, VCE details transcripts.
- **Proof of student's age** (e.g. birth certificate or passport).