

VCE Requirements

The Victorian Certificate of Education (VCE) is the single qualification which marks the completion of senior high school. The VCE can be used as a credential for entry to employment and for promotion, or to qualify for selection into a university, college, or Technical and Further Education (TAFE) course.

The minimum requirement for the award of VCE is the satisfactory completion of 16 units, which must include:

- three units from the English group, with at least two consecutive units at Unit 3 and 4 level
- at least three sequences of Units 3 and 4 in subjects other than English, which may include any number of English sequences once the English requirement has been met.

Adult Students Returning to Study

Students must meet two criteria to be enrolled as an adult with the VCAA:

- be at least 18 years of age on 1 January, 2023
- not have been enrolled in more than seven units in the full year preceding the first year of enrolment as an adult.

To satisfy requirements for the award, VCE students must satisfactorily complete at least eight units including:

- two consecutive units from the English group at Unit 3 and 4 level
- three sequences of Units 3 and 4 in studies other than English.

Australian Tertiary Admission Rank (ATAR)

The results of school-based and external assessments for Units 3 and 4 contribute towards a student's study score for each subject, and ultimately toward their Australian Tertiary Admission Rank (ATAR). The ATAR is used by tertiary institutions to compare the overall achievement of students in order to offer places in university courses. Satisfactory completion of both Units 3 and 4 of an English sequence and three additional Unit 3 and 4 sequences is required for the calculation of a student's ATAR.

How a student's ATAR is calculated:

- your best study score in any one of the Unit 3 & 4 English studies, plus
- your three next best Unit 3 & 4 study scores, plus
- 10% of the fifth and/or sixth Unit 3 & 4 study (where available).

Further information, including the rules and restrictions about which studies can be included in your aggregate, can be found at <https://www.vtac.edu.au/atar-scaling-guide-2023.html>. Before selecting your subjects you should consider if there are any prerequisite subjects in order to be eligible for selection to a particular tertiary course. You can do this by accessing the VTAC guide online at www.vtac.edu.au

If you would like information on how to choose subjects that meets the minimum requirements for VCE completion, please see: www.vsv.vic.edu.au/students/senior-school/

VCE External Assessments

All students studying a Unit 3 and 4 subject must sit the VCAA General Achievement Test (GAT). Students studying the Extended Investigation VCE subject will be required to sit the VCAA Extended Investigation Critical Thinking Test. Students studying any VCE subject that has an oral or performance component will be required to sit the VCAA Oral Presentation or Performance Examination, which must be completed in Victoria.

Students that will be interstate or overseas at the time of any VCE external assessment must meet the VCAA eligibility requirements and provide documented evidence to support an application to VCAA in order to sit such assessments outside of Victoria. Applications are approved or declined by VCAA

VCE Supervisor Details



All Year 11 and 12 students must nominate a supervisor who will receive and oversee the completion of their assessments. Supervisors must be over 18 years old and willing to abide by the rules set by each assessment. Once completed, the student and the supervisor will need to sign an authentication declaration and send the assessment material back to VSV.

Students who are also enrolled at a mainstream school do not need to complete this section. Instead, they must complete the 'Shared enrolments between VSV and another Victorian school' section on page 54.

Supervisor Information					
Supervisor's Family Name:	<input type="text"/>				
Supervisor's First Name:	<input type="text"/>				
No. & Street/ PO Box Details:	<input type="text"/>				
Suburb/Town:	<input type="text"/>	State:	<input type="text"/>	Postcode:	<input type="text"/>
Home Phone No:	<input type="text"/>	Mobile Phone No:	<input type="text"/>		
Email Address:	<input type="text"/>				
<small>Unique email address is required in order to register for access to VSV Connect.</small>					
Supervisor's Signature: _____ Date: _____					

2023 VCE Subjects Selection



Before selecting your subjects, make sure you read through the Subject Information pages at www.vsv.vic.edu.au/subjects. Once you are ready, tick the unit(s) you wish to undertake each semester on the table below. VSV recommends students completing a full-time VCE program select 4 subjects, which equates to 8 units. For example, English Unit 1 and 2 is two units or one subject. It is recommended that students study both Units 1 and 2. Year 12 students must complete both Units 3 and 4 of a subject. At the bottom of **page 38** write the total number of Units you have selected for each semester.

Time commitment: Most VCE studies require students to undertake at least four or five hours of coursework per subject each week. This usually includes a combination of online lessons and work within VSV Online. To support your learning in class, you will be expected to spend an equivalent amount of time on study outside of class. Students may opt to complete their VCE program over a longer period. Students should speak to the relevant Coordinator if they have further questions.

Subject (tick your selection)	Unit 1		Unit 2		Unit 3		Unit 4	
	Code	Sem 1	Code	Sem 2	Code	Sem 1	Code	Sem 2
Accounting*	520AC011	<input type="checkbox"/>	720AC022	<input type="checkbox"/>	620AC033	<input type="checkbox"/>	820AC034	<input type="checkbox"/>
Agricultural & Horticultural Studies	567AH011	<input type="checkbox"/>	767AH022	<input type="checkbox"/>	667AH033	<input type="checkbox"/>	867AH034	<input type="checkbox"/>
Algorithmics ¹					665AL033	<input type="checkbox"/>	865AL034	<input type="checkbox"/>
Applied Computing	560IT011	<input type="checkbox"/>	760IT012	<input type="checkbox"/>				
Applied Computing: Data Analytics					660IT023	<input type="checkbox"/>	860IT024	<input type="checkbox"/>
Applied Computing: Software Development					661IT033	<input type="checkbox"/>	861IT034	<input type="checkbox"/>
Art: Creative Practice ²	529AR011	<input type="checkbox"/>	729AR022	<input type="checkbox"/>	629AR033	<input type="checkbox"/>	829AR034	<input type="checkbox"/>
Art: Making and Exhibiting ²	534SA011	<input type="checkbox"/>	734SA022	<input type="checkbox"/>	634SA033	<input type="checkbox"/>	834SA034	<input type="checkbox"/>
Australian and Global Politics	513PS041	<input type="checkbox"/>	713PS042	<input type="checkbox"/>				
Australian Politics					613PS033	<input type="checkbox"/>	813PS034	<input type="checkbox"/>
Biology	548BI011	<input type="checkbox"/>	748BI022	<input type="checkbox"/>	648BI033	<input type="checkbox"/>	848BI034	<input type="checkbox"/>
Bridging English as an Additional Language	511EN111	<input type="checkbox"/>	711EN112	<input type="checkbox"/>				
Business Management	521BM011	<input type="checkbox"/>	721BM022	<input type="checkbox"/>	621BM033	<input type="checkbox"/>	821BM034	<input type="checkbox"/>
Chemistry# ^	551CH011	<input type="checkbox"/>	751CH022	<input type="checkbox"/>	651CH033	<input type="checkbox"/>	851CH034	<input type="checkbox"/>
Classical Studies	509CS011	<input type="checkbox"/>	709CS022	<input type="checkbox"/>	609CS033	<input type="checkbox"/>	809CS034	<input type="checkbox"/>
Dance^ 2	528DA011	<input type="checkbox"/>	728DA022	<input type="checkbox"/>	628DA033	<input type="checkbox"/>	828DA034	<input type="checkbox"/>
Drama ^{2,7}	568DR011	<input type="checkbox"/>	768DR022	<input type="checkbox"/>	668DR033	<input type="checkbox"/>	868DR034	<input type="checkbox"/>
Economics	522EC011	<input type="checkbox"/>	722EC022	<input type="checkbox"/>	622EC033	<input type="checkbox"/>	822EC034	<input type="checkbox"/>
English	501EN011	<input type="checkbox"/>	701EN012	<input type="checkbox"/>	601EN013	<input type="checkbox"/>	801EN014	<input type="checkbox"/>
English as an Additional Language ²	538ENO91	<input type="checkbox"/>	738ENO92	<input type="checkbox"/>	602EN093	<input type="checkbox"/>	802EN094	<input type="checkbox"/>
English Language	505EL011	<input type="checkbox"/>	705EL012	<input type="checkbox"/>				
Environmental Science	569EV011	<input type="checkbox"/>	769EV022	<input type="checkbox"/>	669EV033	<input type="checkbox"/>	869EV034	<input type="checkbox"/>
Extended Investigation ³					611XI033	<input type="checkbox"/>	811XI034	<input type="checkbox"/>
Food Studies	564FY011	<input type="checkbox"/>	764FY022	<input type="checkbox"/>	664FY033	<input type="checkbox"/>	864FY034	<input type="checkbox"/>
Foundation English ⁴	502EN101	<input type="checkbox"/>	702EN102	<input type="checkbox"/>				
Foundation Mathematics ⁴	540MA101	<input type="checkbox"/>	740MA102	<input type="checkbox"/>				
General Mathematics# ⁵	541MA071	<input type="checkbox"/>	741MA072	<input type="checkbox"/>	641MA073	<input type="checkbox"/>	841MA074	<input type="checkbox"/>
Geography ⁷	519GE011	<input type="checkbox"/>	719GE022	<input type="checkbox"/>	619GE033	<input type="checkbox"/>	819GE034	<input type="checkbox"/>
Global Politics					614PS053	<input type="checkbox"/>	814PS054	<input type="checkbox"/>

2023 VCE Subjects Selection



Subject (tick your selection)	Unit 1		Unit 2		Unit 3		Unit 4	
	Code	Sem 1	Code	Sem 2	Code	Sem 1	Code	Sem 2
Health and Human Development	536HH011	<input type="checkbox"/>	736HH022	<input type="checkbox"/>	636HH033	<input type="checkbox"/>	836HH034	<input type="checkbox"/>
History: Ancient	516HI191	<input type="checkbox"/>	716HI212	<input type="checkbox"/>	616HI173	<input type="checkbox"/>	816HI174	<input type="checkbox"/>
History: Australian History					612HI083	<input type="checkbox"/>	812HI084	<input type="checkbox"/>
History: Empires	514HI181	<input type="checkbox"/>	714HI182	<input type="checkbox"/>				
History: Modern	515HI031	<input type="checkbox"/>	715HI032	<input type="checkbox"/>				
History: Revolutions					615HI133	<input type="checkbox"/>	815HI134	<input type="checkbox"/>
Industry and Enterprise	523IE011	<input type="checkbox"/>	723IE022	<input type="checkbox"/>	623IE033	<input type="checkbox"/>	823IE034	<input type="checkbox"/>
Legal Studies	524LS011	<input type="checkbox"/>	724LS022	<input type="checkbox"/>	624LS033	<input type="checkbox"/>	824LS034	<input type="checkbox"/>
Literature	504LI011	<input type="checkbox"/>	704LI012	<input type="checkbox"/>	604LI013	<input type="checkbox"/>	804LI014	<input type="checkbox"/>
Mathematical Methods ^{# ^}	544MA111	<input type="checkbox"/>	744MA112	<input type="checkbox"/>	644MA113	<input type="checkbox"/>	844MA114	<input type="checkbox"/>
Media ⁻²	530ME011	<input type="checkbox"/>	730ME022	<input type="checkbox"/>	630ME033	<input type="checkbox"/>	830ME034	<input type="checkbox"/>
Music ²	581MC011	<input type="checkbox"/>	781MC012	<input type="checkbox"/>				
Music Inquiry ²					640MC053	<input type="checkbox"/>	840MC054	<input type="checkbox"/>
Music Contemporary Performance ²					683MC063	<input type="checkbox"/>	883MC064	<input type="checkbox"/>
Music Repertoire Performance ²					682MC043	<input type="checkbox"/>	882MC044	<input type="checkbox"/>
Music Composition ²					638MS033	<input type="checkbox"/>	838MS034	<input type="checkbox"/>
Outdoor & Environmental Studies ^{2,6}	563OS011	<input type="checkbox"/>	763OS022	<input type="checkbox"/>	663OS033	<input type="checkbox"/>	863OS034	<input type="checkbox"/>
Philosophy	508PL011	<input type="checkbox"/>	708PL022	<input type="checkbox"/>	608PL033	<input type="checkbox"/>	808PL034	<input type="checkbox"/>
Physical Education	537PE011	<input type="checkbox"/>	737PE022	<input type="checkbox"/>	637PE033	<input type="checkbox"/>	837PE034	<input type="checkbox"/>
Physics	554PH011	<input type="checkbox"/>	754PH022	<input type="checkbox"/>	654PH033	<input type="checkbox"/>	854PH034	<input type="checkbox"/>
Product Design and Technology	562DT011	<input type="checkbox"/>	762DT022	<input type="checkbox"/>	662DT033	<input type="checkbox"/>	862DT034	<input type="checkbox"/>
Psychology	557PY011	<input type="checkbox"/>	757PY022	<input type="checkbox"/>	657PY033	<input type="checkbox"/>	857PY034	<input type="checkbox"/>
Religion and Society	506RE011	<input type="checkbox"/>	706RE022	<input type="checkbox"/>	606RE033	<input type="checkbox"/>	806RE034	<input type="checkbox"/>
Sociology	507SO011	<input type="checkbox"/>	707SO022	<input type="checkbox"/>	607SO033	<input type="checkbox"/>	807SO034	<input type="checkbox"/>
Specialist Mathematics ^{# ^}	547MA091	<input type="checkbox"/>	747MA092	<input type="checkbox"/>	647MA093	<input type="checkbox"/>	847MA094	<input type="checkbox"/>
Theatre Studies ^{2,7}	539TS011	<input type="checkbox"/>	739TS022	<input type="checkbox"/>	639TS033	<input type="checkbox"/>	839TS034	<input type="checkbox"/>
Visual Communication Design	533VC011	<input type="checkbox"/>	733VC022	<input type="checkbox"/>	633VC033	<input type="checkbox"/>	833VC034	<input type="checkbox"/>

[#]VSV recommends you satisfactorily complete Unit 1 before attempting Unit 2 of this subject.

[^]VSV recommends you satisfactorily complete Units 1 & 2 before attempting Units 3 & 4 of this subject.

¹Satisfactory completion of Mathematical Methods Units 1 & 2 is recommended before attempting this subject.

²Pre-enrolment Form required. See the relevant Subject Information page at www.vsv.vic.edu.au/subjects to access the form.

³Complete a letter of recommendation. See Subject Information page at www.vsv.vic.edu.au/subjects to access the pro forma.

⁴It is recommend that a pathways discussion is held with the Student Coordinator prior to choosing these subjects.

⁵Satisfactory completion of General Mathematics Units 1 & 2 is recommended before attempting this subject.

⁶This subject has capped student numbers.

⁷This subject requires the student to attend an excursion/ incursion. See Subject Information page at www.vsv.vic.edu.au/subjects prior to enrolling

^{*}Complete a declaration for Units 3 & 4. See Subject Information page at www.vsv.vic.edu.au/subjects to access the form.

Total number of Units in Semester 1

Total number o Units in Semester 2

VCE Student Personal Details 2023



VCAA Collection Notice for VCE and VCAL Students

Collection of Student Data

In order to perform its statutory functions the VCAA collects student personal information and assessment information (together referred to as Student Data) relating to students enrolled in, or intending to enrol in, the VCE and VCAL assessment programs, the International Baccalaureate (IB), or the General Achievement Test (GAT).

Personal information is defined in section 3 of the *Privacy and Data Protection Act 2014 (Vic)* (PDP Act) and is collected and handled by the VCAA in accordance with that Act.

Student Data is collected by the VCAA for the purposes of generating a student's final VCE, VCAL and GAT results (Student Results), assuring the quality and integrity of the VCE and VCAL assessment programs, and for research purposes related to the VCAA's statutory powers and functions.

Student Data collected by the VCAA includes, but is not limited to the following:

- Name, date of birth and gender
- Contact details
- Aboriginal or Torres Strait Islander (ATSI) status
- Country of origin
- Enrolment details
- School graded assessments and results
- External assessments

In most instances, the VCAA collects Student Data directly from schools, however, it is sometimes necessary to collect Student Data from individual students and/or third parties. When a third party provides an individual's personal information, the VCAA requests that the individual is made aware that their personal and/or health information will be or has been provided to the VCAA, the purpose for which it will be or was provided, and to whom it will be or is likely to be disclosed.

Where the VCAA receives an application for Special Provision, personal and health information within the meaning of the *Health Records Act 2001 (Vic)* will also be collected for the purpose of assessing the student's eligibility to receive Special Provision. For such applications, the way in which the VCAA collects and handles the personal and/or health information will be identified at the point of collection.

Use and Disclosure of Student Data (and Student Results)

Student Data is disclosed to and used by authorised VCAA employees and/or contractors for the above mentioned purposes. Additionally, the VCAA discloses Student Data and/or Student Results for the purposes below. Student personal information collected will not otherwise be used or disclosed by the VCAA, except with the prior consent of the student (or student's parent or guardian where applicable) and in accordance with the PDP Act, or if the VCAA is required or otherwise permitted by law to do so.

Government school data is provided to the Department of Education and Training's Performance and Evaluation Division in order to comply with educational reporting requirements.

Victorian Registration and Qualifications Authority (VRQA)

Student Data and Student Results may be provided to the VRQA in relation to the VRQA's statutory functions in relation to the accreditation, delivery and maintenance of the VCE and VCAL, including the registration of schools and training organisations.



Victorian Electoral Commission (VEC)

The VCAA must comply with notices from the Victorian Electoral Commission (VEC) under section 26(4) of the *Electoral Act 2002 (Vic)* requiring the VCAA to provide information so that the VEC can:

- write to students when they turn 17 years of age to invite them to provisionally enrol to vote
- provide students with information on enrolling and voting
- write to students who are already 18 years of age to advise them to enrol, and that failure to do so may result in the VEC commencing enrolment activities in accordance with section 23A of the *Electoral Act 2002 (Vic)*.

International Education Division (IED), Department of Education and Training

The IED has a legal obligation to monitor the progress of international students to ensure they are in a position to complete the course within the expected duration specified on the student's Confirmation of Enrolment (CoE). The VCAA provides IED with the student's unique identifying number, name, school, VCE Program, and course credits granted.

Season of Excellence (SoE)

The VCAA discloses Student Data of high-achieving VCE students who have been short-listed by VCAA employees for Top Class, Top Talks, Top Arts, Top Screen and Top Designs to SoE panel members for final selection. Panels comprise Chief Assessors and Assessors and State Reviewers, who are engaged by the VCAA, in addition to a National Gallery of Victoria representative (Top Arts only) and Victorian school teachers.

De-identified information

The VCAA provides student personal information to Victorian and Australian Government agencies and statutory authorities to assist with forward planning related to education provision and reporting in a de-identified format. This may include information relating to students of Aboriginal and/or Torres Strait Islander origin. The VCAA may also provide de-identified data to external bodies who request data for research purposes.

Consequences if information is not provided

If the personal information requested on VCE and VCAL Student Personal Details Form is not provided, and/or Section A of this Form is not signed, the student may not be accepted for enrolment in the VCE or VCAL.

Access and correction

An individual may request access to personal information the VCAA holds about them and request its correction if inaccurate.

Further information

For further information please refer to the VCAA's Privacy Policy www.vcaa.vic.edu.au/Footer/Pages/Privacy.aspx or contact the VCAA on 1800 134 197.

VCE Student Personal Details 2023



This form is to be completed by all students upon your first enrolment in the Victorian Certificate of Education (VCE) or the Victorian Certificate of Applied Learning (VCAL).

Section A: Declaration

The Victorian Curriculum and Assessment Authority (VCAA) is a statutory authority under the *Education and Training Reform Act 2006 (Vic)*. The VCAA is responsible for curriculum, assessment and reporting in year levels Foundation to 12 for all Victorian school students.

All VCE and VCAL students must sign the declaration below in order to be enrolled.

Student declaration: I declare that to the best of my knowledge the information recorded on this form is correct and complete and includes my legal names and details. I acknowledge that the VCAA accepts no responsibility for verifying the information I have provided.

I acknowledge that:

- a) I will abide by and observe:
 - i) the rules and instructions relating to external assessments, including VCE and the General Achievement Test (GAT) **and**
 - ii) any rules for school-based assessment, including school rules.
- b) I have received, read and understand the VCAA COLLECTION NOTICE FOR VCE AND VCAL STUDENTS.
- c) My school will provide my results to the VCAA for the purpose of VCE or VCAL assessment.
- d) The VCAA will provide my final VCE or VCAL results and GAT results to my home school, my educational provider if different from my home school, and may provide my results to the relevant school sector organisation.
- e) The VCAA will provide my name, enrolment details and results to the Victorian Tertiary Admissions Centre (VTAC) for:
 - i) inclusion in its password-protected Courselink database so that I can access my individual career and course options
 - ii) the calculation by VTAC of the Australian Tertiary Admissions Rank (ATAR) and
 - iii) if applicable, submission of my application for tertiary course selection.
- f) The email address I have provided on my enrolment form will be used by the VCAA for future communications with me, including the delivery of VCE results.

Student's Name: (please print) _____

Student's Signature: _____ Date: _____

Section B: Copyright (permission for use of student work)

I grant permission, free of charge, to the VCAA and third parties authorised by the VCAA, to reproduce, publish, modify or otherwise use any Work produced by me in the course of assessment for the VCE or VCAL. I understand that I retain copyright of my Work, but that I will not be identified or acknowledged as a creator. I consent to the VCAA altering, modifying and adapting my Work

I agree not to assert any moral rights with respect to these acts and omissions as described above.

No Yes

Student's Signature: _____ Date: _____

